

**केंद्रीय लुग्दी एवं कागज़ अनुसंधान संस्थान,
Central Pulp & Paper Research Institute**

(उद्योग एवं आंतरिक व्यापार संवर्धन विभाग, वाणिज्य एवं उद्योग मंत्रालय, भारत सरकार, के अधीन एक स्वयात संस्थान)

(An Autonomous Organization under DPIIT, Ministry of Commerce & Industry, Govt. of India)

हिम्मत नगर, स्टार पेपर मिल रोड, सहारनपुर (यू.पी.)-247001

Himmat Nagar, Star Paper Mills Road, Saharanpur (U.P.)-247001

Website: cppri.res.in, Phone No. (0132) 2714059,61,62

Date: 27.12.2023

**VACANCY NOTICE
ADVERTISEMENT No. 06/2023**

Central Pulp & Paper Research Institute (CPPRI), Saharanpur invites the applications for engaging Consultants on contractual basis as per the qualification & experience and other terms & conditions as mentioned below in the respective column:

Name & No. of posts to be filled up	Consultant-Gr.III – 1* Nos.
Eligibility Criteria	Retired Persons having three years experience on the post of Under Secretary/equivalent on regular basis, in the Government/Research Organization/PSUs. He should have excellent communication & interpersonal skills and knowledge of Computer applications.
Job Profile	The Consultant should be capable to render consultancy and deal with the various issues relating to Establishment matters such as Recruitment & Promotion of Scientific & Technical and Administrative staff, Vigilance, RTI, Legal, Store and Purchase related matters and all other matters pertaining to General Administration and Finance & Accounts and work related to implementation of the Schemes of the Institute, preparation of Agenda, Briefs, Minutes, Annual Report, Preparation of Annual Plan, Budget and Accounts etc.
Remuneration to be paid	Rs. 50,000/- per month (Consolidated)
Name & No. of posts to be filled up	Consultant-Gr.II – 2* Nos.
Eligibility Criteria	Retired persons having three years experience on the post of Section Officer /equivalent in the Government/ Research Organization/ PSUs. He should have excellent communication & interpersonal skills and knowledge of Computer applications.
Job Profile	The Consultant should be capable to render consultancy and deal with the various issues relating to Establishment matters like recruitment, promotion/ assessment policies of scientific/ technical and administrative staff, vigilance, personal, security & Estate, store and purchase matters. He should be capable to render consultancy and deal with various legal issues of the Institute including court cases, drafting and vetting of Contract Agreements/ MoU's owe to be executed with the various national/ international agencies and Mills/ parties apart from recruitment, promotion/ assessment of scientific/ technical and administrative staff security, Estate and the issues/ matters to be dealt with the Administrative Ministry of the Institute etc.

B. Shome
27.12.2023
Administrative Officer

Remuneration to be paid	Rs. 40,000/- per month (Consolidated)
Name & No. of posts to be filled up	Consultant-Gr.I – 2* Nos.
Eligibility Criteria	Retired persons having five years experience on the post of Assistant in the Government/ Research Organization/ PSU's. He should have excellent communication & interpersonal skills and knowledge of Computer applications.
Job Profile	The consultants should be capable to render consultancy and deal with the issues relating to the Recruitment & Promotion, Leave related and other matters of personal, General Administration, Store & purchase and Finance & Accounts related matters.
Remuneration to be paid	Rs. 30,000/- per month (Consolidated)

* Positions may vary as per the requirements and CPPRI will make a panel of waitlisted candidates to fill vacancies occurring in near future. Such panel will be valid for one year.

Other conditions:

1. The number of posts indicated above can be increased or decreased on the basis of actual requirement of the Institute.
2. Consultants shall be eligible for 8 days leave in a calendar year on pro-rate basis. The un-availed leave in a calendar year cannot be carried forward to the next calendar year.
3. TA/DA: Consultants shall be allowed TA/DA for their travel inside the country as per his/her last entitlement drawn at the time of retirement.
4. **The Consultant will be engaged for initially for a period of 6 months. Thereafter, the engagement would be reviewed and it would not exceed one year at a time. The services of the Consultant will be terminated automatically on completion of the tenure or completion of 65 years whichever is earlier.**

Termination of Agreement:

The institute may terminate the contract to which these terms apply if:

- The Consultant is unable to address the assigned works,
- Quality of the assigned works is not as per the satisfaction of the Department,
- The Consultants fail to timely achieve the milestones, as finally decided by the Department
- The Consultant is found lacking in honesty and integrity.
- The Department reserves the right to terminate the contract, by giving fifteen days notice to the Consultant. Termination shall be effective from written notice served on the consultant and shall take effect in 15 days of deliver of such notice. The termination will be without prejudice to either party's rights accrued before termination.

GENERAL CONDITIONS:

1. Suitable retired persons from Government/Research Organization/PSUs having the experience as mentioned above may apply.
2. Application as per the format affixed with a recent PP size photograph giving full details i.e Name of the candidate, father's/Husband's name, date of birth, address, educational details, a copy of the Aadhar card and professional qualification, service particulars before retirement like PPO etc. alongwith self attested copies of all the testimonials in support of the information provided, be submitted to The Administrative Officer, Central Pulp & Paper Research Institute, Himmat Nagar, Paper Mills Road, Saharanpur – 247001 (U.P.) within 21 days from the date of publication of this advertisement in the Employment News Paper.
3. A soft copy of the application should also be sent to mail id- s.barnali@cppri.res.in
4. No TA/DA will be paid for attending the interview.
5. Director, CPPRI reserves the right to reject any/all applications received against this advertisement and/or scrap the whole process of recruitment against this advertisement if the circumstances required doing so without assigning any reason thereof, whatsoever.

S. Barnali
27.12.2023
Administrative Officer

Contd....from page 1:

UNDERTAKING

I _____ son/daughter/wife of _____ hereby undertake and declare that, the details furnished by me (i.e. Age/Address/Educational & Professional qualifications/Trainings Undergone/experience/Category/any other etc.) on the basis of which I am applying for the posts of _____ in Central Pulp & Paper Research Institute, Saharanpur, are true to the best of my knowledge and belief. I also undertake that, in case, any detail submitted by me is found to be false or any concealment of fact at my end, is found at any stage of recruitment process or after my appointment, my candidature/appointment shall be liable to be rejected and/or cancelled. I also understood that I shall be liable for criminal/legal action for producing any of false details/documents etc.

Date: _____ Signature of candidate _____

Place: _____ Name of the Candidate _____

Note:

- 1) Please attach additional paper if the space is found insufficient for mentioning required details with respect to Academic & Professional qualification, experience, trainings undergone etc.
- 2) Please sign all the pages of application.

Photograph

(DULY SIGNED ACROSS)

FORMAT OF APPLICATION

POST APPLIED FOR: _____

1. Name of the Candidate(in Block letters) _____
2. Father's/Spouse's Name : _____
3. Date of Birth: _____
4. Address with mail i.d. and contact No.: _____

5. Academic & Professional qualifications:

Exam Passed	Board/University	Year of passing	% of marks	Division

6. Experience:

Name & Address of Employer	Post held	Scale of pay AND Emoluments drawn	Period		Jobs performed
			From	To	

7. Working Knowledge of Computer: Yes/No
8. Details of Trainings undergone:
9. Name, designation of the person and his/her relationship with the applicant of any blood relative, if employed in CPPRI:
10. Retirement particulars:
11. Any other information:

Contd....on page 2



केन्द्रीय लुग्दी एवं कागज अनुसंधान संस्थान

**Central Pulp & Paper
Research Institute**

(उद्योग संवर्धन और आंतरिक व्यापार, वाणिज्य एवं
उद्योग मंत्रालय, भारत सरकार के आधीन एक स्वायत्त संगठन)

(An Autonomous Organization under DPIIT

Ministry of Commerce & Industry, Govt. of India)

हिम्मत नगर, स्टार पेपर मिल रोड, सहारनपुर (यूपी) – 247001

Himmat Nagar, Star Paper Mills Road, Saharanpur (U.P.) – 247001

Website: www.cppri.res.in. Phone No. (0132) 2714059, 2714061, 2704062

Dated 26.12.2023

**VACANCY NOTICE
ADVERTISEMENT No. 06/2023**

Central Pulp & Paper Research Institute (CPPRI), Saharanpur invites application from the retired Officers from the Govt./PSU's/ Research Organizations for filing up the following positions of Consultants on purely contractual basis: -

1. Consultant Grade – III (01 No.), Remuneration to be paid Rs. 50,000/- Per month (Consolidated).
2. Consultant Grade – II (02 Nos.), Remuneration to be paid Rs. 40,000/- Per month (Consolidated).
3. Consultant Grade – I (02 Nos.), Remuneration to be paid Rs. 30,000/- Per month (Consolidated).

The eligibility criteria, job profile and other terms & conditions is mentioned in the detailed advertisement hoisted in the Institute Website (www.cppri.res.in)

Last date for submission of application for the above posts is 21 (twenty one) days from the date of publication of this advertisement in Employment News.

HEAD ADMINISTRATION