



CENTRAL PULP & PAPER RESEARCH INSTITUTE

(An Autonomous Organization under Ministry of Commerce & Industry)

Himmat Nagar, Paper Mills Road, Saharanpur-247001(UP)

Telephone No. (0132)-2714059,2714060-62

Ref: CPPRI/P/R/4/17

Dated: 05.06.2020

REQUIRES

Institute requires the Consultants in the following grade on contract basis as per qualification & experience and other terms and conditions enumerated below:

Grade	III
Number of vacancy	01 No.
Job Profile	Work related with implementation of the schemes of the Institute, preparation of agenda, brief, Minutes, Annual Report, Preparation of Annual plan Budget and Accounts etc.
Fee	Rs. 36,000/-per month consolidated
Conveyance Allowance	Rs. 3,000/-per month
Eligibility Criteria	Persons with three years of experience on the post of under Secretary/equivalent in the Government/Research Organization/PSUs
Grade	II
Number of vacancy	01 No.
Job Profile	Work related with implementation of the schemes of the Institute, preparation of agenda, brief, Minutes, Annual Report, Legal and court cases.
Fee	Rs. 30,000/-per month consolidated
Conveyance Allowance	Rs. 2,000/-per month
Eligibility Criteria	Persons with three years of experience on the post of Section officer in the Government/Research Organization/PSUs

Other Conditions:

1. Number of posts may be increased/decreased as per requirement of the institute.
2. Consultants shall be eligible for 8 days leave in a calendar year on pro-rata basis. The un-availed leave in a calendar year cannot be carried forward to the next calendar year.
3. TA/DA: Consultant shall be allowed TA/DA for their travel inside the country as per his/her last entitlement drawn at the time of retirement.
4. Termination of Contract: The Institute may terminate a contract to which these terms apply if:-
 - a) The Consultant is unable to address the assigned works
 - b) Quality of Assigned works is not up to the satisfaction of the department.
 - c) The consultant fails to timely achievement of the milestones as finally decided by the department.
 - d) The consultant is found lacking in honesty and integrity.

- e) The department reserves the right to terminate the contract by given fifteen days notice to the consultant. Termination shall be effective written notice served on the consultant and shall take effect in 15 days of delivery of such notice. The termination will be without prejudice to either party's rights accrued before termination.

GENERAL CONDITIONS:

1. Application on plain paper giving full details i.e. Name of the candidate, father's/Mother's/Husband's name, date of birth, address, educational qualification, professional qualification, service particulars before retirement etc. alongwith all attested photo copies of certificates in support of the information provided be submitted to the **Director, Central Pulp & Paper Research Institute, Post Box No. 174, Sahjaranpur-247001(UP) within 15 days** from the publication of advertisement in the News Paper.
2. Offer of engagement to the consultant will be on contractual basis initially for six month. Thereafter, the engagement would be reviewed and it would not exceed one year at a time.
3. No TA/DA will be paid for attending the interview.

CONVASSING IN ANY FORM AND/OR BRINGING IN ANY INFLUENCE POLITICAL OR OTHERWISE WILL BE TREATED AS DISQUALIFICATION FOR THE POSTION.


Administrative Officer