

Central Pulp & Paper Research Institute
(An Autonomous Organization under Ministry of Commerce & Industry)
Paper Mill Road, Himmat Nagar, Saharanpur-247001 (UP)
Telephone No. (0132)-2714059,2714060,2714061,2714062

REQUIRE

This Institute requires the following grade of Consultants on contractual basis as per the qualification/experience and other terms and conditions given below:-

Secretariat Work:-

Grade	I
Number of Vacancy	2 Nos.
Job profile	Work related with implementation of the schemes of the Institute, preparation of agenda, briefs, minutes, Annual Report, Preparation of Annual Plan, General Administration (Personnel & Inventory Management) Budget and accounts etc.
Fee	Rs. 30000/- per month consolidated
Eligibility criteria	Persons superannuated form the post of Assistant in the Government/Research Organization/PSUs

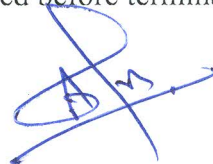
Other conditions:-

1. Consultant shall be eligible 8 days' leave in a calendar year on pro-rata basis. The un-availed leave in a calendar year cannot be carried forward to next calendar year.
2. The posts may be increased or decreased as per requirement of the Institute.
3. The Consultant will be engaged for initially for a period of 6 months. Thereafter, the engagement would be reviewed and it would not exceed one year at a time. The services of the Consultant will be terminated automatically on completion of the tenure or completion of 65 years whichever is earlier.

Termination of Contract:-

The Institute may terminate a contract to which these terms apply if:-


- The Consultant is unable to address the assigned works,
- Quality of the assigned works is not up to the satisfaction of the Department,
- The Consultants fails to timely achievement of the milestones as finally decided by the Department
- The Consultant is found lacking in honesty and integrity.
- The department reserves the right to terminate the contract, by given fifteen days' notice to the consultant. Termination shall be effective written notice served on the consultant and shall take effect in 15 days of deliver of such notice. The termination will be without prejudice to either party's rights accrued before termination



GENERAL CONDITIONS:

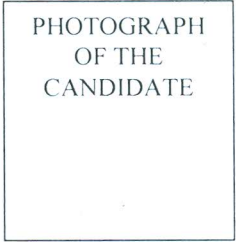
1. Suitable retired persons from Government/Research Organization/PSUs having the experience as mentioned above may apply.
2. Interested candidates may visit CPPRI on 10.11.2020 at 10.00 AM for walk-in-interview. Please bring your application on plain paper giving full details i.e. Name of candidate, father's/mother's name, date of birth, address, educational qualifications, professional qualification, service particulars before retirement etc. along with all attested photo copies of certificate in support of the information be submitted before walk-in-interview.
3. It will be on contractual basis initially for six month which may be reviewed and it would not exceed one year at a time.
4. **No TA/DA** will be paid for attending the interview.
5. For more details logon to www.cppri.res.in

CANVASSING IN ANY FORM AND/OR BRINGING IN ANY INFLUENCE POLITICAL OR OTHERWISE WILL BE TREATED AS DISQUALIFICATION FOR THE POSITION.


(Dr. A. K. Dixit)
Incharge Administrator

PROFORMA OF APPLICATION

APPLICATION FOR THE POST OF



- 1. Name of the candidate (in Block letters) :
- 2. Father's/ Husband Name :
- 3. Date of Birth :
- 4. Address :
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5. Academic & Professional qualifications:

Board/University	Year of passing	Division	%age of marks

6. Experience

Employer Name	Post held	Scale of pay	Period		Jobs assigned
			From	To	

- 7. Date of superannuation:
- 8. Post held at the time of superannuation:
- 9. Details of Training undergone:-
- 10. Details of proficiency in Computer:
- 11. Any other information :

Signature of the Candidate

