



केन्द्रीय लुग्दी एवं कागज अनुसंधान संस्थान
Central Pulp & Paper Research Institute
(उद्योग एवं आंतरिक व्यापार संवर्धन विभाग, वाणिज्य
एवं उद्योग मंत्रालय भारत सरकार के अधीन एक स्वायत्त संस्थान)
(An Autonomous Organization under DPIIT,
Ministry of Commerce & Industry, Govt. of India)
हिम्मत नगर, स्टार पेपर मिल रोड , सहारनपुर (यू० पी०) -247001
Himmat Nagar, Star Paper Mills Road, Saharanpur (UP)-247001
Website: Cppri.res.in, Phone No. (0132) 27114059, 2714061

Date : 11/02/2025

VACANCY NOTICE
ADVERTISEMENT No.01/2025

Central Pulp and Paper Research Institute (CPPRI), Saharanpur is in process to engage the Consultants (Retired Officers from The Govt./ PSU's / Universities and Research Organizations/ Autonomous Bodies) through Walk-In-Interview for filling up the following positions of Consultants on purely contractual basis-

1. Consultant Grade-III (01No.)-Remuneration to be paid of Rs.50,000/- per month (Consolidated)
2. Consultant Grade-I (02 Nos.)-Remuneration to be paid Rs.30,000/- per month (Consolidated)

The eligibility criteria, job profile and other terms and conditions is mentioned in the detailed advertisement hoisted in the Institute's website (www.cppri.res.in).

Date of Walk-In-Interview- 12th March, 2025

Reporting Time- 9.00AM

Venue- Central Pulp and Paper Research Institute (CPPRI), Saharanpur, Uttar Pradesh- 247001


(Barnali Shome)
Administrative Officer



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VACANCY NOTICE
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Central Pulp and Paper Research Institute (CPPRI), Saharanpur will be holding a Walk-In Interview on 12th March, 2025 to engage following Consultants Gr.-III (01 post) & Gr.-I (02 Posts) on contractual basis as per the qualification & experience and other terms & conditions as mentioned below in the respective column.

Name & No. of Posts to be filled up	Consultant-GR.-III (One Post)
Eligibility Criteria	Retired Persons having three years experience on the post of Under Secretary or equivalent in the Government /Research Organization /PSUs. He should have excellent communication & interpersonal skill and knowledge of computer applications as like Ms office, excel etc.
Job Profile	The Consultant should be capable to render consultancy and deal with the various issues relating to recruitments, Promotion/assessment policy of Scientific/Technical and Administrative staff, Vigilance, Personnel, Security, Estate matters and stores & Purchase matters. He should be capable to render consultancy and deal with various Legal issues of the Institute including Court cases, Drafting and vetting of Contract Agreements/ MoUs owe to be executed with the various National/ International agencies and Mills/parties apart from recruitment, promotion/assessment of Scientific/Technical and Administrative staff, knowledge of Finance and accounts Tally of Balance Sheet etc
Remuneration to be paid	Rs. 50000/- per month (Consolidated)
Age Limit	Not more than 65 years on the last date of receipt of application.
Name & No. of Posts to be filled up	Consultant-GR.-I (Two Posts)
Eligibility Criteria	Retired Persons having five years experience on the post of Stenographer/ Section Officer in the Government /Research Organization /PSUs. He should have excellent communication & interpersonal skill and knowledge of Computer applications , public relations, preparation of reply/inputs of, knowledge of Recruitment rules, Parliament questions, RTI matters etc.
Remuneration to be paid	Rs. 30000/- per month (Consolidated)
Age Limit	Not more than 65 years on the last date of receipt of application.
# Positions may vary as per the requirements and CPPRI will make a panel of waitlisted candidates to fill vacancies occurring in near future, such panel will be valid for one year.	

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Other Conditions:

1. The number of posts indicated above can be increased or decreased on the basis of actual requirement of the Institute. The discretion lies with the Director of the Institute.
2. Consultants shall be eligible for 8 days leave in a calendar year on pro-rate basis. The un-availed leave in a calendar year cannot be carried forward to the next calendar year.
3. TA/DA: Consultants shall be allowed TA/DA for their travel inside the country as per his/her last entitlement drawn at the time of retirement.
4. The Consultant will be engaged for initially for a period of 06 months. Thereafter, the engagement would be reviewed and it would not exceed one year at a time. The Services of the Consultant will be terminated automatically on completion of the tenure or completion of 65 years whichever is earlier.

Termination of agreement:

The Institute may terminate a contract to which these terms apply if:

- The Consultant is unable to address the assigned works,
- Quality of the assigned works is not the satisfaction of the Department
- The Consultants fails to timely achievement of the milestones as finally decided by the Department
- The Consultant is found lacking in honesty and integrity
- The Department reserves the right to terminate the contract, by giving fifteen days notice to the Consultant. Termination shall be effective from written notice served on the consultant and shall take effect in 15 days of deliver of such notice. The termination will be without prejudice to either party's rights accrued before termination.


General Conditions:

1. Suitable retired persons from Government/Universities and Research Organization /Autonomous Organizations/ PSUs having the experience as mentioned above may attend the walk-In-Interview.
2. Applicants are required to fill up a form and accordingly they should bring recent PP size photograph (2 Nos.), self attached copies of all testimonials viz, Certificates of Educational qualifications and professional qualifications, service particulars, experience Certificate, PPO (if applicable), Superannuation order etc.
3. No TA/DA will be paid for attending the Walk-In Interview.
4. Director, CPPRI reserves the right to reject or scrap the whole process of recruitment against this advertisement if the circumstance required doing so without assigning and reason thereof, whatsoever.

Date of Walk-In Interview- 12th March, 2025565

Reporting Time – 9:00 AM

Venue: Central Pulp & Paper Research Institute (CPPRI), Saharanpur, UP-247001


(Barnali Shome)
Administrative Officer

CENTRAL PULP & PAPER RESEARCH INSTITUTE, SAHARANPUR

APPLICATION FORM FOR WALK-IN-INTERVIEW

Photograph

(DULY SIGNED ACROSS)

FORMAT OF APPLICATION

POST APPLIED FOR: _____

1. Name of the Candidate (in Block letters) _____

2. Father's/Spouse's Name: _____

3. Date of Birth: _____

4. Address with email id and contact No.: _____

5. Academic & Professional qualifications:

Exam Passed	Board/University	Year of passing	% of marks	Division

Contd....on page 2

6. Experience:

Name Address Employer	& of	Post held	Scale of pay AND Emoluments drawn	Period		Jobs performed
				From	To	

7. Working Knowledge of Computer: Yes/No

8. Details of Trainings undergone:

9. Name, designation of the person and his/her relationship with the applicant of any blood relative, if employed in CPPRI:

10. Retirement particulars:

11. Any other information:

Contd....on page 3

UNDERTAKING

I _____ son/daughter/wife of _____ hereby undertake and declare that, the details furnished by me (i.e. Age/Address/Educational & Professional qualifications/Trainings Undergone/experience/Service Particulars/any other etc.) on the basis of which I am applying for the posts of _____ in Central Pulp & Paper Research Institute, Saharanpur, are true to the best of my knowledge and belief. I also undertake that, in case, any detail submitted by me is found to be false or any concealment of fact at my end, is found at any stage of recruitment process or after my appointment, my candidature/appointment shall be liable to be rejected and/or cancelled. I also understood that I shall be liable for criminal/legal action for producing any of false details/documents etc.

Date:

Signature of candidate _____

Place:

Name of the Candidate _____

Note:

- 1) Please attach additional paper if the space is found insufficient for mentioning required details with respect to Academic & Professional qualification, experience, trainings undergone etc.
- 2) Please sign all the pages of application.